

**Association of Christian Universities and Colleges in Asia
(ACUCA)
Minutes of Executive Committee Meeting
Kwansei Gakuin University, Japan
15 September, 2011
14:00 a.m.**

Present:

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| Dr. NORIHIKO SUZUKI, Japan | President |
| Dr. CHIN SENG CHEN, Taiwan | Vice-President |
| Dr. JOHANNES UNSOK RO, Japan | General Secretary |
| Dr. DJOHAN, Indonesia | Member |
| Dr. JAE H. ROE for Dr. JONGWOOK LEE, Korea | Member |
| Dr. BETSY JOY TAN for Dr. BEN MALAYANG III, Philippines | Member |
| Dr. PRADIT TAKERNGRANGSARIT, Thailand | Member |
| Dr. ALBERT CHAN, Hong Kong | Treasurer |

In attendance:

| | |
|---------------------------|------------------------------------|
| Dr. TAKESHI NAGATA, Japan | International Christian University |
| Ms. NATSUKO ITO, Japan | ACUCA Secretariat |
| Ms. SHIORI MORI, Japan | ACUCA Secretariat |
| Ms. MIYAKO SUZUKI, Japan | ACUCA Secretariat |

1. WELCOME

2. OPENING PRAYER

- 2.1 Opening prayer of thanks given by Rev. Dr. Takeshi Nagata of International Christian University.

3. GREETING AND OPENING REMARKS

- 3.1 ACUCA President Dr. Norihiko Suzuki welcomed the Executive Committee to Kwansei Gakuin University, and expressed his gratitude to the university for hosting the Management Conference and to Momoyama Gakuin University for their cooperation.

4. PREVIOUS MEETING MINUTES (Attachment 1)

- 4.1 General Secretary Dr. Johannes Unsok Ro asked the Executive Committee members to confirm and approve the minutes of the previous meeting held at Chang Jung Christian University in Taiwan on April 18, 2011.

Resolution 1: Minutes of the meeting held at Chang Jung Christian University in Taiwan are to be accepted without reservation.

5. TREASURER'S REPORT (Attachment 2)

- 5.1 ACUCA Treasurer Dr. Albert Chan summarized the ACUCA financial report as at June 30, 2011.

- 5.2** For the overall financial performance of the organization as at June 30 this year, the association has a total asset of US\$0.96 million. The operating deficit for last year (2010-11) was US\$16,866. This deficit was caused mostly by giving out donations of US\$35,000 to one ACUCA member university in Taiwan and four universities in Indonesia hit by natural disasters. In 2010-2011, investment recorded a gain of 24%, whereas a loss of 3.6% was recorded in the previous year. This is mostly because the investment performance in the world market was quite good last year.
- 5.3** For the donation income, the association received a donation of US\$10,000 from the United Board for the General Assembly held in November 2010, which was completely utilized.
- 5.4** The program expenses for the year were about US\$74,000. This was a three-fold increase compared to the previous year of US\$18,000, mostly due to the provision of assistance to four universities (cf. 5.2) and a subsidy of US\$10,000 to the student camp held in Korea.
- 5.5** Regarding membership fees due for 2010-11, as at June 30, 5 members out of 55 members have not settled their membership fees. One later settled in July, and the other withdrew membership. The General Secretary had already sent reminders to the remaining 3 universities.
- 5.6** Time deposit decreased by about US\$25,000, a direct result of providing financial assistance to four universities.
- 5.7** Accounts payable also decreased by US\$19,308, mainly due to the decrease in unsettled investment orders.

Resolution 2: The Treasurer's Report was passed without any objection.

6. PROGRAMS AND PLANS (Attachment 3&4)

- 6.1** The General Secretary gave an overview of the ACUCA Management Conference.
- 6.2** The General Secretary explained the details of the 2012 ACUCA Student Camp.
- Dates: August 20-24, 2012
 - Venue: International Christian University, Tokyo, Japan
 - Proposed theme: "Aiming for a Tomorrow Where We Can Walk Side by Side: Our Dreams, Our Efforts."
 - Objective of the camp: to promote student understanding of faith and the mission of Christianity by gaining understanding for the realization of a sustainable society and working together to discover a common path.
- 6.3** The General Secretary then explained about the Biennial Conference and General Assembly.
- Dates: October 26-29, 2012
 - Venue: A hotel in Tokyo and International Christian University
- 6.4** The General Secretary solicited the members' opinions for the theme of the conference. He explained that the grant proposal to the United Board for the next fiscal year was due by the end of October, so the theme and programs must be decided soon.
- 6.5** After a long discussion, the members agreed on the main theme of whole person education.

7. REPORT ON ACUCA NETWORK MODEL (Attachment 5)

- 7.1** The General Secretary reported on the current situation of the ACUCA Network

Model, the e-learning project on “Sustainable Development and Faith,” using the learning facilitating system Moodle. In May, a survey was circulated to collect information on the existing e-learning environment, relevant experience and readiness of the seven Executive Committee member institutions participating in this project. The survey showed that the existing e-learning environment at each participating institution was more or less the same and that there should be little concern for the implementation of the new e-learning programs among them. Based on the discussion among ICU members, it has been proposed that the project tryout should consist of three following modules:

- 1 Sustainable development
- 2 Development, environment and faith
- 3 Engagement/ actions by students

Professors Nagao and Jung of ICU would give a presentation about this project during the Management Conference.

- 7.2 The President added that the e-learning Working Group members were expected to come to ICU before the student camp for the wrap-up seminar and then join the student camp afterwards.

8. BUDGET FOR JANUARY TO JUNE 2012 (Attachment 6)

- 8.1 The General Secretary proposed to increase the budget for the Moodle site used for the pilot program ACUCA Network Model. He explained that ICU currently pays an annual fee of JPY ¥275,625 (approx. US\$3,573) for the Moodle site. He asked for approval to pay US\$3,573 for the Moodle fee for AY2011 (April 2011- March 2012, already paid by ICU) and US\$3,573 for AY 2012 (April 2012- March 2013, to be paid in March 2012) from the ACUCA budget.

Resolution 3: The budget was passed without amendments.

9. REPORT ON SUPPORT TO TOHOKU GAKUIN UNIVERSITY DAMAGED BY TOHOKU EARTHQUAKE (Attachment 7)

- 9.1 The General Secretary reported that the following contributions decided at the Executive Committee Meeting in April, were made to Tohoku Gakuin University:
 - US\$10,000 donated by Keimyung University in 2009 for support of ACUCA member institutions damaged by natural disasters.
 - US\$300 donated by United Board Vice President Dr. Betty McCann in 2009 for schools damaged by natural disasters.
 - US\$5,000, donation redirected from Sanata Dharma University, which was affected by a volcano eruption in 2010 and received the donation from ACUCA, but wished to give this amount to a school damaged by the East Japan Earthquake.
 - Total donation: US\$15,300.

10. STUDENT MOBILITY SCHEME SUBSIDY APPROVAL (Attachment 8)

- 10.1 The General Secretary asked for approval to subsidize the four applicants who satisfy conditions; three from Korea and one from Taiwan. He also explained that in addition to the airfare, living expenses would also be subsidized as approved at the Executive Committee Meeting in April.

Resolution 4: All four applicants for the SMS travel and living subsidies expenses subsidies

were approved without objection.

11. MOKWON UNIVERSITY (KOREA): INTENTION TO JOIN ACUCA (Attachment 9)

11.1 The General Secretary explained that Mokwon University in Korea, which had recently entered into a cooperative agreement with Payap University, expressed a high degree of interest in becoming an ACUCA member institution. Korea's Sogang University had been central in providing support for Mokwon University's membership to ACUCA. Members would be informed when ACUCA receives the application from Mokwon University. He asked for support of all members in promoting ACUCA membership in their respective countries.

12. WITHDRAWAL OF HOSEO UNIVERSITY (Attachment 10)

12.1 The General Secretary informed the members that the secretariat had received an email from Hoseo University stating their wish to withdraw from ACUCA.

Resolution 5: Withdrawal of Hoseo University was acknowledged.

13. OTHER BUSINESSES

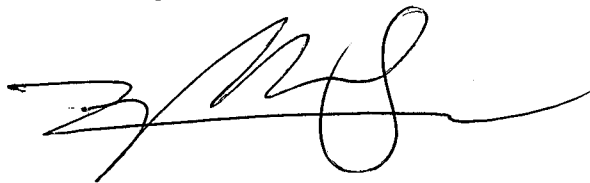
13.1 The General Secretary announced that the next Executive Committee Meeting would be held in Indonesia on April 26-27, 2012, at Duta Wacana Christian University in Indonesia.

13.2 The President mentioned that his second term as president at ICU would end on March 31, 2012, and he would be leaving his office.

14. CLOSING PRAYER

14.1 President Pradit Takerngrangsarit closed the session with a prayer.

Prepared by:



DR. JOHANNES UNSOK RO
General Secretary - ACUCA

Confirmed by:



DR. NORIHIKO SUZUKI
President - ACUCA

(Attachment)

The following are some of the comments and suggestions made during the discussion.

6. PROGRAMS AND PLANS

On the ACUCA Student Camp

- Expected number of students is approximately 80-100, about two students from each member university. Invitation letters would be sent around 4 months before the student camp.
- ACUCA Secretariat needs to be cautious about the participants, such as balance between male and female, combination of juniors and seniors, to create diversity. Importance of full participation on the part of the students should also be stressed: they should have a part in organizing the camp as leaders. It would be good training for them, as future leaders, to take part in organizing the camp, although the program would already be established. To maximize the benefit for students at this camp, they need to clarify certain things prior to the event to make sure they acquire the essence of the event, not just sightseeing and having fun. Networking would be important.
- It is also important to involve students from member universities located near ICU to attend, to help develop leadership and strengthen the network in Japan.

On the theme of the ACUCA Biennial Conference and General Assembly

- It would be interesting to promote local knowledge at the international level. ACUCA being an appropriate forum, programs could be initiated for a comprehensive review of the latest development in local knowledge. Students from local areas as well as urban areas could share their vision at the student camp. Use of e-learning through ICT and promoting local knowledge, could be harmoniously blended as topics, with ICT as the tool/ methodology and local knowledge as the content.
- ACUCA could pursue sustainability, the theme that had been discussed since last year. It could be divided into several topics such as the environment and peace.
- How about the theme of whole person education? Although some famous universities claim to have strong engineering or medical programs, this is not the purpose of education. Christianity as a tradition is an advantage, as their mission is to nurture responsible citizens with intellectual, spiritual and physical training. It would be interesting for universities to share the experience of developing whole person education.
- That was the business of every school, to develop graduates who have character, confidence and faith; global citizens who appreciate cultural differences. Whole person education includes what every one had suggested; sustainability, e-learning, student mobility scheme, local knowledge, and service-learning.
- Each university has its own practice and experience in whole person education. It involves much more than general education, which gives students a broad knowledge of everything. When universities get together and share experiences in whole person education, they could eventually define it. When people talk about whole person education, everybody may have a different image, so it would be interesting to see how each university practices and measures it.
- The challenge to education was how to achieve academic excellence by contributing to the community. As Christian higher education institutions they were concerned about how to serve the community through academic services in certain areas. The theme of the General Assembly should include something challenging for Christian institutions: helping graduates develop through true education.

- Suggested provisional title: Whole Person Education, Trends and Challenges.
- Suggested subthemes: spiritual formation, social education, engagement with the environment and concern for social issues.
- (The General Secretary summarized that) the main theme of the General Assembly would be whole person education, with subthemes such as service-learning and local knowledge to be considered.

9. REPORT ON SUPPORT TO TOHOKU GAKUIN UNIVERSITY DAMAGED BY TOHOKU EARTHQUAKE

The President commented that he received a letter of appreciation from President Hoshimiya of Tohoku Gakuin University. President Hoshimiya, who could not attend this Management Conference, asked him to convey his sincere appreciation to the ACUCA members for the support. The process of recovery may take a long time, but they are determined and motivated to do it.

11. MOKWON UNIVERSITY (KOREA): INTENTION TO JOIN ACUCA

Related to the above topic, other institutions that expressed intention to join ACUCA were discussed.

- Dr. Djohan said that two Indonesian universities had shown interest in joining ACUCA, however they had not contacted him for the actual application process. He thinks that one of them, a university in Medan, Sumatra, is quite ready to join ACUCA by April next year.
- The General Secretary asked the members to provide the contact address of institutions that were interested in joining ACUCA, after which the secretariat would take care of application procedure.